



North Bay Skating Club Private Ice Rental Policy

Purpose

This policy governs the process for private ice rentals at the North Bay Skating Club (NBSC), specifically for STAR 1-10 skaters. It ensures that private ice rentals are managed fairly, transparently, and in accordance with NBSC's insurance and operational guidelines.

Eligibility

Only contracted NBSC coaches may request private ice rentals on behalf of STAR 1-10 skaters under the club's insurance coverage. All rentals must adhere to this policy to ensure compliance with insurance and club regulations.

Request Process

Coach Initiated Requests

- Only contracted coaches of the NBSC may submit requests for private ice rentals.
- The coach must submit the request in writing to the NBSC board of directors with a minimum of 48 notice prior to the desired rental date.

The request must specify:

1. The date and time of the private ice rental.
2. The name of the STAR 1-10 skater requesting the session.
3. The number of skaters expected to participate (if applicable).

Ice Availability and Scheduling

- Private ice rental requests will be subject to availability.

Open Ice Policy

Access for STAR Skaters

- All private ice sessions must be open to all STAR (1-10) Skate members of NBSC.
- While the requesting coach may schedule the session for a specific skater or group, any STAR (1-10) skater from NBSC must be allowed to participate on the session.



Cost Responsibility

- The requesting skater (or their parent/guardian) is responsible for covering the full cost of the private ice rental, regardless of the number of skaters participating in the session.
- Any additional skaters joining the session are required to share in the cost. Payment is to be arranged with the requesting skater (or their parent/guardian) and is not the responsibility of the NBSC.

Payment and Fees

Rental Costs

- The full rental fee, including any administrative costs, will be outlined to the requesting coach and skater upon confirmation of the rental.
- Payment must be made in full by the skater or their parent/guardian prior to the session.

Cancellation and Fees

- If a cancellation is required, the coach or skater must notify the NBSC board as soon as possible.
- The requesting skater will be responsible for covering any cancellation fees, regardless of the reason for the cancellation.

Insurance and Compliance

- Private ice rentals approved under this policy are covered under the NBSC insurance, provided all requirements are met.
- Coaches and skaters must comply with all NBSC, Skate Ontario, and Skate Canada guidelines during the session.
- No group instruction is permitted on private rentals.

Review and Amendments

This policy will be reviewed annually by the NBSC Board of Directors. Any updates or changes will be communicated to all coaches and members.

Last Updated / Effective Date: September 2024